

## MARIST SCHOOL MT ALBERT

14 Kitenui Ave, Mt Albert,  
Auckland 1025  
Phone : 09-846-7408  
Email : admin@marist.school.nz



TE WAIRUA O MARIA  
THE SPIRIT OF MARY

## Marist School PTFA AGM 2018 Minutes

<b>Date</b>	Wednesday, 14 March 2018	<b>Time</b>	7.15pm
<b>Location</b>	Marist School Mt Albert		
<b>Agenda Items</b>			

1.	<b>Attendance register</b> Catherine Ryan (Principal) Gerard Thompson Amy Smith Lisa Hyde Bethany Lockie Sinead Hart Fred Russo Peter Wilkening Dave Cleets Lynne Keary Isabelle McMenamin Meredith Fischer Steve Hausman
2.	<b>Opening Prayer</b>
3.	<b>Confirmation of AGM 2016 Minutes</b> Read by Sinead Hart Seconded by Lynne Keary & Gerard Thompson

4.	<p><b>Annual Report in relation to 2017</b></p> <p>Gerard Thompson provided summary of this document and what it includes</p> <p>Fundraising highlight of \$43k raised in 2017</p>
5.	<p><b>2017 Financial Statement from the Treasurer</b></p> <p>Lisa Hyde provided Financial Summary for 2017</p> <p>Total Income \$41,844.25</p> <p>Total Expenses \$53,579.38</p> <p>Total Funds at 31 Dec 2017 \$92,094.30</p> <p>\$50,000 was transferred to school account</p> <p>\$40,000 due for transfer date TBC by Catherine Ryan</p> <p>2018 Account Signatories – Lisa Hyde, Amy Smith, Isabelle McMenamin</p>
6.	<p><b>Nominations of Executive Committee</b></p>
	<ul style="list-style-type: none"> <li>➤ Chairperson – nominate Gerard Thompson for re-election</li> <li>➤ Nil objections</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Treasurer – nominate Lisa Hyde for re-election</li> <li>➤ Nil objections</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Secretary – nominate Amy Smith for election</li> <li>➤ Nil objections</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Community Liaison Co-ordinator - Bethany Lockie appointed</li> </ul>
	<ul style="list-style-type: none"> <li>➤ Additional members of Executive Committee – refer Appendix 1</li> </ul>
	<p>Principal – Catherine Ryan (automatic member under Rule 16(b) of the Marist Primary Mt Albert Parent Teachers and Friends Association Incorporated)</p>
7.	<p><b>Consent for online register of the PTFA to be updated to reflect the 2018 status</b></p> <ul style="list-style-type: none"> <li>➤ Document to be updated to reflect change of personnel</li> <li>➤ Document to be amended to reflect change in s13 in accordance with s24 (9 members to for quorum)</li> </ul> <p><b>Action – Amy Smith to update</b></p>
8.	<p><b>Any other business</b></p> <p>Questions around what the PTFA strategy in terms of fundraising</p> <p>How does school know what PTFA does with money raised</p> <p>Appropriate Comms to go out to address these queries</p>
	<p><b>Meeting Closed at 7.55pm</b></p>

# Appendix 1

## PTFA Committee Members

Name
Gerard Thompson (Chairperson)
Lisa Hyde (Treasurer)
Amy Smith (Secretary)
Catherine Ryan (Principal)
Anna Gunns
Bethany Lockie
Dave Cleet
Frances Purcell
Fred Russo
Isabelle McMenamin
Jo Profitt
Karen Haines
Kristina Wilkening
Lynne Keary
Mark Neville
Meredith Fischer
Ngaire Polwart
Nick Malone
Peter Wilkening
Rebecca Aldous
Shelley Jenkin
Sinead Hart
Steve Hausman